

SUPERVISION CERTIFICATE

LEARN FROM THE EXPERTS

Required courses: *(Choose one of three paths)*

Essentials of Effective Supervision
(12-week, 36 hour course + 4 electives)

Frontline & Leadership Boot Camps
(Two 2-day boot camps + 2 electives)

High Performance Supervision
(1-day course + 9 electives)

Elective courses: *(Partial list)*

Managing People, Processes & Projects
Transforming Conflict into Positive Outcomes
Legal Issues Impacting the Workplace
Managing Team Attitudes & Expectations
Achieving Results Without Authority
Dynamic Communication Skills & Strategies
Investigative Procedures for Workplace Problems
Personalities Impacting Your Professional Success
Orienting & Onboarding New Employees
Are You a Better Leader than a Pirate Captain?
Improving Performance: Employee Success vs. Turnover
Designing & Conducting Performance Appraisals
Decision Making & Problem Solving to Improve Efficiency
Situational Leadership: Ending Micro-Management

BECOME CERTIFIED

Newly appointed as well as experienced supervisors will benefit from the Management Development Institute's **Supervision Certificate** program. The program provides supervisors with the latest tools, techniques, and strategies for successful supervision, regardless of industry or company size.



SET YOURSELF APART

Learn new concepts, gain a broader business perspective, and upgrade your professional supervisory skills.



REAL-WORLD TOPICS

Courses are led by expert instructors and focus on timely, real-world topics faced by supervisors across industries.



ACCREDITED THROUGH MISSOURI STATE UNIVERSITY

Earn a Supervision Certificate granted by the Management Development Institute at **Missouri State University** after completing the 60 training hours.